

Allamuchy Township Board of Education

The re-scheduled regular meeting of the Allamuchy Township Board of Education held on February 29, 2016 was called to order at 7:35 p.m. in Room 149 by Diane Clark. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on February 12, 2016 to the Express Times and Township Clerk. Notice was posted in the school office.

I. ROLL CALL

James Britt
Suzette Costello
William Cramer
Giovanni Cusmano
John Egan
Brant Gibbs
Diane Clark - President

Student Representatives: Theodore Rao

ABSENT

Francis Gavin
Mary Renaud

ALSO PRESENT

Mr. Joseph Flynn, CSA
Donna Trainello, Board Secretary

II. PLEDGE TO THE FLAG

III. APPROVAL OF MINUTES

- A. Moved by W. Cramer and seconded by S. Costello.
BE IT RESOLVED, that the minutes of the regular board meeting held on January 23, 2016, be approved. (Appendix 1)

CARRIED: Motion carried unanimously by roll call vote.
B. Gibbs, D. Clark abstained.

IV. STUDENT REPRESENTATIVE REPORT

V. BUSINESS ADMINISTRATOR REPORT (Appendix 2)

VI. ACKNOWLEDGEMENTS

A. Students of the Month - Presented by Ms. Chickey

B. Teacher of the Month - Presented by Ms. Chickey

VII. PRESENTATIONS

Mayor Keith DeTombeur

Debra DeAngelis reported on the STEM projects for 5th to 8th grade

VIII. PRESIDENT'S REPORT

IX. REPORTS

COMMITTEES

A. Governance: F. Gavin - Chair

B. Education: G. Cusmano - Chair

C. Operations: J. Britt - Chair

D. Human Resources: S. Costello – Chair

**E. Town Council Liaison: B. Gibbs
J. Egan**

OTHER DISTRICT

F. Hackettstown Board of Education Representative – G. Cusmano

X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

Questions on 2016-2017 district budget.

XI. BOARD COMMITTEE ACTION REPORTS

Operations:

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Transfers

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the following list of transfers with totals in Fund 10 of \$86,129. (Appendix 3)

CARRIED: Motion carried unanimously by roll call vote.

B. Bills List

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, that the general account bills list check #26187 through #26299 for a total amount of \$991,946.79 be approved for payment. (Appendix 4)

CARRIED: Motion carried unanimously by roll call vote.

C. Student Activity

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the Student Activity Account in the amount of \$39,290.58, Investors Bank balance as of January 31, 2016. (Appendix 5)

CARRIED: Motion carried unanimously by roll call vote.

D. Settlement Agreement

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve Settlement Agreement and Release between Allamuchy Township School District and J.Y. and K.Y o/b/o A.Y. (Appendix 6)

CARRIED: Motion carried unanimously by roll call vote.

E. Special Education Medicaid Initiative (SEMI) Program

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2015-2016 school year as the Allamuchy Township Board of Education would be fewer than 30 Medicaid eligible classified students.

CARRIED: Motion carried unanimously by roll call vote.

F. Motion to Increase the 2015 – 2016 Budget

Moved by J. Britt and seconded by W. Cramer.

WHEREAS, the Allamuchy Board of Education has received revenue as of February 29, 2016 in excess of the original revenue budget by over \$84,000 and

WHEREAS, the board of education has also incurred expenses in excess of original line item expense budgets,

THEREFORE, the Allamuchy Board of Education increases the 2015 – 2016 budget in the following accounts:

REVENUE ACCOUNT	EXPENSE ACCOUNT	
10-1320 Tuition from LEA’s	11-000-230-331-000	Admin Legal Services \$ 7,000
10-1320 Tuition from LEA’s	11-000-230-339-000	Admin Other Prof Fees \$ 5,000
10-1320 Tuition from LEA’s	11-000-230-590-000	Admin Insurance Elem \$ 6,000
10-1320 Tuition from LEA’s	11-103-230-103-000	School Principal Salary \$13,682
10-1320 Tuition from LEA’s	11-000-240-600-000	School Office Supplies <u>\$ 1,484</u>
		TOTAL <u>\$33,166</u>
10-1980 Refunds from Prior Years	11-000-240-340-000	School Porch Tech Saves \$ 9,910
10-1980 Refunds from Prior Years	11-000-251-100-000	Business Office Salary \$10,254
10-1980 Refunds from Prior Years	11-215-100-101-000	PSD Teacher Salary \$12,000
10-1980 Refunds from Prior Years	11-215-100-106-000	PSD Aide Salary \$12,000
10-1980 Refunds from Prior Years	11-000-270-512-000	Trans Field Trips <u>\$ 2,000</u>
		TOTAL <u>\$46,164</u>
		GRAND TOTAL INCREASE: <u>\$79,330</u>

CARRIED: Motion carried unanimously by roll call vote.

G. Preliminary 2016-2017 School Budget

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to introduce the preliminary 2016-2017 School Budget and authorize the School Business Administrator to submit the preliminary budget to the Warren County Office of Education for compliance and approval for advertisement as follows. It is understood that the budget can be advertised prior to approval of the county office due to time constraints:

Budget Amounts:

General Fund (11)	\$ 9,291,842.00
Capital Expenditures (12)	\$ 9,566.00
Capital Reserve	\$ 124,258.00
Special Revenue Fund (20)	\$ 132,972.00
Debt Service (40)	\$ 761,050.00

Taxation Amounts (School Fiscal Year)

General Fund	\$ 8,512,609.00
Debt Service	<u>\$ 694,526.00</u>
Total Tax Levy	\$ 9,207,135.00

CARRIED: Motion carried unanimously by roll call vote.

H. Monthly Certification of Budget for December 2015

Moved by J. Britt and seconded by W. Cramer.

1. BE IT RESOLVED, that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of 12/31/2015 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

2. BE IT RESOLVED, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of 12/31/2015 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. BE IT RESOLVED, that the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of December 2015 with a total Governmental Funds Account cash balance of \$563,321.23 (Appendix 7)

CARRIED: Motion carried unanimously by roll call vote.

I. Monthly Certification of Budget for January 2016

Moved by J. Britt and seconded by W. Cramer.

1. BE IT RESOLVED, that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of 1/31/2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

2. BE IT RESOLVED, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of 1/31/2016 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4. BE IT RESOLVED, that the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of January 2016 with a total Governmental Funds Account cash balance of \$642,216.13. (Appendix 8)

CARRIED: Motion carried unanimously by roll call vote.

Human Resources

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Personal Aide

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve the correction of Corinne Jacobson salary from Step 8 to Step 9 \$18,125 prorated salary, effective January 4, 2016.

CARRIED: Motion carried unanimously by roll call vote.

B. Friday/Saturday Detention Supervisors

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve the following teachers as Friday/Saturday rotating Supervisors at a stipend of \$150 per session.

Andrea Aussems	Marsha Koerner	Michelle Ricci
Sam Greco	Vicki Patterson	

CARRIED: Motion carried unanimously by roll call vote.

C. Resignation

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to accept Michele Cannata's, School Psychologist, letter of resignation effective June 30, 2016 with deep regret and best wishes.

CARRIED: Motion carried unanimously by roll call vote.

Education

A. Curriculum Revisions

Moved by G. Cusmano seconded by W. Cramer.

BE IT RESOLVED, to approve the following revised curriculums as recommended by the Education Committee:

Social Studies	Physical Education
World Language	Technology

CARRIED: Motion carried unanimously by roll call vote.

B. Class Trips

Moved by G. Cusmano seconded by W. Cramer.

BE IT RESOLVED, to approve the following class trips for the 2015-2016 school year:

Grade	Location	Cost Per Student	Date
Koerner	Oakwood Lanes, Washington, NJ	0	3/4/16
5	Stephens State Park	\$50	5/2/16
8	Community Food Bank of NJ	\$5	5/6/16
3	Sussex Cnty Farm and Horse Show	\$9	5/11/16
	NJ State Fair		

CARRIED: Motion carried unanimously by roll call vote.

C. Attendance at Professional Conferences

Moved by G. Cusmano seconded by W. Cramer.

BE IT RESOLVED, to approve the following requests for attendance at professional conferences with mileage reimbursed at the current rate.

Teacher	Date	Workshop Name	Cost	Mileage
M. Sabol	2/23/16	Leadership Academy	\$0	154
M. Schmidt	2/24/16	HIB Update	\$0	0
M. Tshudy	3/14/16	NJ Assoc. of School Social Workers	\$95	72
J. Profito	3/17/16	Hidden Bias Gap: Gender, Race, Zip Code	\$129	30
J. Ferguson	4/06/16	PARCC Workshop	0	21

CARRIED: Motion carried unanimously by roll call vote.

Governance

A. Policy – Second Reading

Moved by _____ seconded by _____ .

BE IT RESOLVED to approve the first reading of the following Policies and Regulations:

Revised:

P & R 1240 – Evaluation of Superintendent

P & R 3221 – Evaluation of Teachers

P & R 3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administration

P & R 3223 – Evaluation of Administrators, Excluding Principals, Vice Principals,
and Assistant Principals

P & R 3224 – Evaluation of Principals, Vice Principals, and Assistant Principals

P 3v31.1 - Family Leave

P 4431.1 - Family Leave

P 5516 - Use of Electronic Communication and Recording Devices

New

P 4337 - Service Animals

CARRIED: **TABLED**

XII. OLD BUSINESS

XIII. SUPERINTENDENT’S REPORT

- A. Rutherford Hall Roof Project
- B. Cell Tower
- C. Solar Field Update
- D. HIB - Monthly Update – 1 Investigation – 0 HIB
- E. Substitute School Nurses
- F. Grant Summaries
- G. Enrollment Report by Grade

Student Enrolment for Allamuchy Township School District										
	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
K	55	55	56	56	56	56				
1	40	40	40	40	40	40				
2	38	38	38	38	38	38				
3	56	56	55	55	55	55				
4	43	43	43	43	43	43				
5	48	48	47	47	46	45				
6	45	45	45	44	44	44				
7	48	48	48	48	47	47				
8	41	41	41	40	40	40				
PSD	9	9	11	13	14	16				
Total	423	423	424	424	423	424	0	0	0	0
9 th	49	50	50	49	49	49				
10 th	34	33	33	33	33	34				
11 th	38	39	39	38	38	37				
12 th	42	41	41	41	41	41				
Total	163	163	163	161	161	161	0	0	0	0
GT	586	586	587	585	584	585				

XIV. PUBLIC COMMENTS

Substitute nurses needed.
 Hackettstown High School evacuation procedures.

XV. BOARD DISCUSSION

XVI. ADJOURNMENT

Moved by W. Cramer and seconded by J. Egan.
BE IT RESOLVED, to adjourn.

CARRIED: Motion carried unanimously by voice vote.

Time: 9:16 p.m.